



AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

ITEM No.:
CC-1.

MEETING DATE	2019-01-15 10:05 - Regular School Board Meeting
AGENDA ITEM	ITEMS
CATEGORY	CC. BOARD POLICIES
DEPARTMENT	Compensation (Human Resources)

Special Order Request	
<input type="radio"/> Yes	<input checked="" type="radio"/> No
Time	
Open Agenda	
<input checked="" type="radio"/> Yes	<input type="radio"/> No

TITLE:
Proposed Revised Job Description for the Senior Process Analyst Position

REQUESTED ACTION:
Adopt the Proposed Revised Job Description for the Senior Process Analyst position. This is the Final Reading.

SUMMARY EXPLANATION AND BACKGROUND:
The job description for the Senior Process Analyst position is being revised to better align the qualifications and primary performance responsibilities of the position, based upon the expected scope of work. The job description was publicized for rule adoption in compliance with Florida Statutes on November 28, 2018. See attached Executive Summary. Copies of all supporting documents are available at the Board Members' Office on the 14th floor of the K.C. Wright Administration Center.

SCHOOL BOARD GOALS:
 Goal 1: High Quality Instruction
 Goal 2: Continuous Improvement
 Goal 3: Effective Communication

FINANCIAL IMPACT:
There is no immediate financial impact associated with this item. See the Executive Summary for additional information on the expense associated with staffing this position.

EXHIBITS: (List)
(1) Executive Summary (2) Job Description

BOARD ACTION:
ADOPTED
(For Official School Board Records Office Only)

SOURCE OF ADDITIONAL INFORMATION:

Name: Rose M. Hall	Phone: 754-321-0144
Name: Anthony Hunter	Phone: 754-321-2607

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
Senior Leader & Title
Craig J. Nichols - Chief Human Resources & Equity Officer

Approved In Open Board Meeting On: **JAN 15 2019**
By: *Heather P. Burkhardt*
School Board Chair

Signature
Craig J. Nichols
12/17/2018, 12:28:34 PM